

Concordia University Wisconsin Residence Hall and Food Service Agreement

- 1. PAYMENTS** Student accepts responsibility for the payment at the rates established by the University, which shall be available to the Office of Residence Life and/or the Cashiers Office. A housing security deposit of \$300 is payable with this Agreement for C.U.W. Applications will not be processed without the deposit. The security deposit may be used by the University for room and/or hall damage and/or unpaid discipline fees. The deposit is NOT REFUNDABLE if the student does not assume occupancy of a room as specified in #5 Cancellation/Termination. Security deposit checks are to be made payable to Concordia University Wisconsin.
- 2. TERM** The effective dates for this Agreement shall be the Fall and Spring terms, or remaining portions thereof, beginning on the first day of classes during the Fall term. This Agreement shall terminate 24 hours after the student's last Spring term examination, unless such student is participating in graduation ceremonies and notifies the Office of Residence Life. It is stated that housing is not included during the period between the end of Fall term and the start of the following Fall term. The University has the right to modify the Student Handbook at its discretion. The student's signature below acknowledges that his/her name and contact information can be released to his/her assigned roommates. Falsification of information on this Agreement may result in immediate termination of the Agreement, no matter when discovered. Changes of information can be made to the Director of Residence Life and Student Conduct.
- 4. LEGAL AND BINDING** This Agreement requires full payment for the term per semester of this agreement (remaining portion from the effective date). If the student does not check in an assigned space by the first day of classes for the first term in which this Agreement shall be in effect, the student may be reassigned to another space but remains obligated for full room and board payment. (see #5) Students who must arrive late to their original space by notifying the Office of Residence Life in writing prior to the effective date of this Agreement.
- 5. CANCELLATION/ TERMINATION** All cancellation requests must be made in writing to the Office of Residence Life, and are subject to prorated weekly board charges as proscribed in the University Catalog; a student who withdraws from a room after the start of a semester will not receive any refund of the semester room fee. The \$300 security deposit will be forfeited in addition to any damages assessed and/or any outstanding balances owed to CUW if the student can

